

MEMORANDUM OF UNDERSTANDING
BETWEEN
MONTANA DEPARTMENT OF CORRECTIONS,
AND
MONTANA FEDERATION OF PUBLIC EMPLOYEES
DEPARTMENT OF CORRECTIONS CONSORTIUM

The Parties recognize and agree that combating the introduction of contraband into the secured facilities is of utmost importance to the safety, security, and efficient operation of the workplace. It is also acknowledged and understood that all staff and their belongings entering the secure facilities are subject to routine and suspicion searches. Furthermore, the parties agree that the assistance of technology can aid in the effort to reduce contraband. With the recognition and understanding listed above, the parties agree to the following:

1. Management will maintain a record of all employees that have been searched. The record will reflect:
 - a) The name of the employee searched;
 - b) The reason for the search; and
 - c) The type of search performed.
2. If the body scanner was utilized, Management will monitor and keep track of the number of times an individual employee has been scanned to ensure the employee maintains safe levels of exposure over time pursuant to the American National Standards Institute/Health Physics Society standards.
3. Images taken and stored using a Body Scanner shall be destroyed after 30 days, and access to those images will be secure, recorded, and limited.
4. Management will ensure that all searches are conducted in a setting that protects the employee's privacy and performed at staff entry points or locations that attempt to ensure that all staff are equally subject to potential searches.
5. It shall be the employee's choice to submit to a body scan; however, staff are still subject to search in accordance with *DOC Policy 3.1.17, Searches and Contraband Control*.
6. Staff members who are selected to operate the Body Scanner will attend initial and routine training and be certified in its operation. This training must include sections on confidentiality and professionalism standards.

Six (6) months from the date of signing, this MOU shall expire unless extended by mutual agreement, and the parties will meet at least every two (2) months to discuss requirements of further use of body scanners.

Dated this 4/1/2024.

FOR: STATE OF MONTANA

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